



## TOWN OF STONEWALL EMPLOYMENT OPPORTUNITY

### FULL- TIME ECONOMIC & TOURISM DEVELOPMENT OFFICER

The Town of Stonewall is seeking applications from qualified individuals for the position of Economic & Tourism Development Officer.

Under direct supervision of the Chief Administrative Officer (CAO), the Economic & Tourism Development Officer shall be responsible for the development, implementation and monitoring of economic growth and promotion initiatives and maintaining strong relationships with community and business groups.

Wage will be commensurate with education, qualifications and experience. This position includes an excellent employee benefit package

The preferred applicant must be detail oriented, will have exceptional communication and problem-solving skills, have multi-tasking, prioritization, planning and projection management skills, a background in community outreach, non-profit organizations, public relations or economic development, as well as strong leadership, supervisory and administrative skills. A University degree in Community Development, Economic Development or related field is preferred. A background in project management, strategic planning, or municipal/government experience would be an asset.

A detailed job description can be obtained by email at [ashleym@stonewall.ca](mailto:ashleym@stonewall.ca).

#### **Procedure for Applying:**

Qualified Applicants are invited to submit a cover letter summarizing relevant experience, a resume, plus three (3) references to:

Town of Stonewall  
**Attention: Wally Melnyk**  
293 Main Street, Box 250  
Stonewall, Manitoba  
Email: [ashleym@stonewall.ca](mailto:ashleym@stonewall.ca)

**Deadline for applications:** Applications may be reviewed as early as January 16<sup>th</sup>, 2025; however, applications may continue to be accepted until the right candidate is found.

**Start date:** as soon as possible

**The Town of Stonewall thanks all applicants, however only candidates interviewed will be contacted.**